# GET IT DONE With Guidance

## Working Session/Sprint April 14th, 2023

Spring 2023 SEO Results Coaching With Jenny Munn

### Agenda

- Select a micro-task that can get done in the amount of time you have
- Set a small, achievable goal for the session
- Final Q&A and Wrap Up



#### Collaborative SEO Tracker

1	Name	Goal/Intention		March Insights		April Insi
2	Jason	Keyword Map for ActivePure.com				
3	Mary	Finish writing Services pages for my website by 3/31. Then produce 3 pieces of new content by June.				
4	Jim	Get more inquiries from our Travel & Tourism practice area pages. Learn the SEO tool				
5	Chiara	Get more, better inquiries from our Travel & Tourism practice area pages.				
6	Barbara	Research KWs for Spring, write 3 blogs, Make 2 video and post in social media.				
7	Becky	Set benchmarks for reporting to Leadership Team; Research non-brand keywords; Assess current webpages & pages under development for keyword use				
8	Alexandria	This month: Google Console for Main property (and secondary); determine what I can do now as we migrate hosting (likely meta and linkage)   Overall: Improve traffic to our top 3 sites and ensure new builds have good built in SEO basics				
9	Melissa	How do I access GSC? Identify keywords for first sm post and create content for that				
10	Patrick	Increase leads/applications for private forum				
11	Cathy	Jump start our editorial calendar of quality, keyword-targeted content that will improve organic traffic and lead to MQLs & SQLs. We made some SEO "optimizations" last year that had negative impacts on our organic traffic, so Tm a bit nervous about repeating that / yount to gain confidence that what Tm doing is within best practices. Also we're preparing for a website redesign and how I can best avaydate that from an SEO perspective.				
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For maximum focus, mute your phone and notifications

Ideas

What are you going to work on? Should first be determined based on your goal

#### Strategy

- SEO Action Plan and High-Level Calendar
- Review Search Console, document insights and to-do's
- SERPS Review based on your target keyword
- Competitor Audit based on your target keyword
- Keyword research
- Explore ChatGPT
- Explore GA4
- Catch up on SEO industry trends

#### Tactical

- March monthly SEO report
- SERPS Review based on your target keyword
- Create content
- Optimize content
- Keyword research for a specific piece of content
- Email/follow up with team members on SEO efforts and document next steps
- Use ChatGPT for a specific task or content creation you're actively working on

## **Questions?**

## See you on the next call! May 3rd, Wednesday, 11am est